

Members of the public and press are Invited to attend all meetings of the Parish Council
 Members of the public have the right to film or record this meeting, we would however politely request you make yourself known to the clerk if this your intention.

Notice of the Annual General Meeting Ashwellthorpe & Fundenhall Parish Council

to be held in Thorpe Hall on Tuesday 26th May 2026 at 7:30pm

Date: 19th May 2026

Email: clerk@ashwellthorpeandfundenhall-pc.gov.uk

Signed N Bailey

AGENDA

1. To elect a Chair for the municipal year
2. To consider apologies for absence
3. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
4. To elect a Vice-Chair for the municipal year
5. To Co-opt a Parish Councillor
6. Public open forum
Public Participation time shall not exceed 15 minutes and no one person shall speak for more than 5 minutes, in both cases unless directed otherwise by the chair
 - a) Input from Public.
 - b) Reports from County and District Councillors.
7. To approve the minutes of the meeting held on the 28th April 2026
8. To receive a report on matters arising from the previous Minutes.
 - a) War memorial repairs
9. Planning
10. Finance and governance

a) To note the councils financial standing & bank balance of £20,581.41 at 30th April 2026

b) Payments and forecasted expenditure

			Invoice Number
Clear Council	Annual Insurance 2026/27	£666.44	R006
Parish Clerk	March and April Net Pay	£749.27	R007
NPower	Streetlights – Electricity	£48.63 plus VAT	R008
Omache Gardens	Grounds maintenance 1	£375.00 *	R009
HMRC	Tax / National Insurance	£265.12	R010
R Goreham	Internal Audit 2025/2026	£70.00	R011
Defib World	Defibrator parts	£136.99 plus VAT	P012
Thorpe Hall	Room Hire	£80.85	R013
Clerks Expenses	Postage, Stationery, Mileage	£54.33	R014

11. To approve the AGAR for financial year ending 31st March 2026 -
 - I. Internal Audit Report
 - II. Annual Governance Statement
 - III. Annual Accounting Statement
 - IV. Bank reconciliation
 - V. Explanation of Variances
 - VI. To declare AFPC exempt from the External Audit requirement
12. Village Maintenance incl. proposed 6% increase from current contractor and Pond Clearance
13. Thorpe Hall Trustees Update
14. Correspondence including NCC Bus Shelter Grant Scheme
15. Parish Defibrillators
16. To consider items for discussion at next meeting.
17. Date of next meeting – Tuesday 23rd June 2026 at 7:30pm